



SAMAJ SHIKSHAN MANDAL'S
AMRUTESHWAR ARTS, COMMERCE & SCIENCE COLLEGE

At Post Vinzar, Tal. – Velhe, Dist. – Pune. 412 213

[ID NO. PU/PN/AC 121 / (1997)]

NAAC REACREDITATION 'B'

Email – amruteshwar13@gmail.com

website: Amruteshwar.com

Date : 10 / 12 / 2020

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Notice

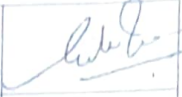

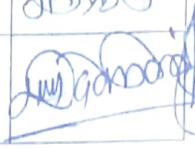
All the members of IQAC are hereby informed that IQAC meeting will be held on 15th December 2020 at 12.30 am at Hall No 3. Subjects will be discuss in this meeting as follows;

AGENDA OF THE IQAC M EETING

1. To Read & confirm the minutes of previous meeting
2. Preparation National Service Scheme Special Winter camp.
3. Regarding cross cutting issue
4. Regarding policies & procedure of maintenance of academic & physical facilities
5. Regarding Code of Conduct
6. Discussion on any other topics with permission of chair

Sr. No.	Name of the Member	Designation	Signature
01	Dr. Sanjeev S. Late	Chairperson Head of Institution	
02	Mr. Vijay M. Limhan	Member of Administrative Officer	
03	Dr. Seema A. Bagul	Member of Teaching	
	Dr. Yogesh N. Shrikhande	Member of Teaching	
	Dr. Rahul D. Kamble	Member of Teaching	
	Dr. Deepak B. Shelke	Member of Teaching	
	Prof. Manoj R. Tapre	Member of Teaching	
	Prof. Vijay Bapu Kadam	Member of Teaching	
	Prof. Sujitkumar T. Mane	Member of Teaching	



04	Prof. Dr. Ritesh V. Wangwad	NAAC Responsibility	
05	Mr. Ajay Raju Khopde	Member of Students & Alumni	
06	Mr. Mandar Phadke	Member of Stakeholder	
07	Mr. Pradip Phadake	Member of Management	
08	Dr. Mahadev Dattu Dongare	IQAC Co-coordinator	

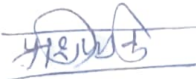

Co-ordinator, IQAC
 (Dr. Mahadev Dattu Dongare)

I.Q.A.C.
Amruteshwar Arts, Commerce
& Science College, Vinzar,
Tal. Velhe, Dist. Pune.


Principal & Chairperson of IQAC
 (Dr. Sanjeev Sampat Late)

Principal
Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha. Dist. Pune







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Date : 15 / 12/2020

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Proceeding of the meetings held on 15/12/2020

Following were present for the meeting :

1. Dr. Sanjeev S. Late Chairperson Head of Institution
2. Mr. Vijay M. Limhan Member of Administrative Officer
3. Dr. Seema A. Bagul Member of Teacher
4. Dr. Yogesh N. Shrikhande Member of Teacher
5. Dr. Rahul D. Kamble Member of Teacher
6. Dr. Deepak B. Shelke Member of Teacher
7. Prof. Manoj R. Tapre Member of Teacher
8. Prof. Vijay Bapu Kadam Member of Teacher
9. Prof. Sujitkumar T. Mane Member of Teacher
10. Prof. Dr. Ritesh V. Wangwad NAAC Responsibility
11. Mr. Ajay Raju Khopde Member of Students & Alumni
12. Mr. Mandar Phadke Member of Stakeholder
13. Mr. Pradip Phadake Member of Management
14. Dr. Mahadev Dattu Dongare IQAC Co-coordinator

At the outset Dr. Mahadev Dongare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained the need for enhancing the quality of Higher Education in general and the teaching learning and evaluation process in particular. He has mentioned that the president of the SAMAJ SHIKSHAN MANDAL, Shri Pradip Phadke sir wishes to



incorporate the innovations in functioning of the college. He also mentioned the efforts taken by SSM towards quality enhancement. He has requested all the members of IQAC to actively participate in the deliberations.

After brief forward by the chairman following agenda were taken for discussion.

7. To Read & confirm the minutes of previous meeting

The minutes of the previous meetings were read by the Dr. Mahadev Dongare, Coordinator (IQAC). He has taken the cognizance of all the points taken in to consideration for the last meeting. He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

Decision – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. Seema Bagul

Seconded by : Dr. Deepak Shelke

8. Preparation National Service Scheme Special Winter camp.

National Service Scheme is one of the important activity that institution carry out every year. This scheme is divided in to two parts as regular yearly activities and special winter camp. NSS coordinator Dr. Parmeshwar Gadker and Prof. Anuja Gawade has given the outline of the programmes to be undertaken in the adopted village and various other programmes to be undertaken. Other senior members suggested some value addition in the programme.

Decision – IQAC decided to continue Village 'Pimpri' as adopted village for the next 3 years and to contribute for overall development of the village. This is one of the unique practice of the institution to adopt the village and through student efforts and village participation solve the problems of the village at grass root level.

9. Regarding cross cutting issue

IQAC coordinator Dr Mahadev Dongare explain the importance of the cross cutting issues like gender sensitisation, environmental sustainability, human values and professional ethics etc. all the IQAC members also express their opinions on cross cutting issues. It was agreed by all that the cross cutting issued to be addressed in all the programmes that are undertaken by the college.

Decision – IQAC has decided to address the cross cutting issues with social welfare parameter and as mentioned in the vision and mission of the institution creation of socially responsible students are the outcome of the various programmes undertaken by the institution. Mr. Prakash Chikte will shoulder the responsibility to make the report on various cross cutting issues that institution try to address.

10. Regarding policies & procedure of maintenance of academic & physical facilities

IQAC is very much keen to create the policies and procedure of maintenance of academic and physical facilities in the institution. Various ways and measures were taken in to consideration. All the IQAC members were having unanimous opinion about following proper procedure of maintenance of the academic and physical facilities.



Decision – IQAC has decided to give responsibility to a specific person to take care of the physical facilities and maintenance of the same. Memorandum of Understanding to be signed with the various external agencies related to maintenance like electricity, computer lab, sanitation and proper water purification etc.

11. Regarding Code of Conduct

IQAC has reviewed the guidelines made for the students regarding various code of conduct in the college. It was decided to print all the code of conduct in the brochure of the college which is to be given to the students at the time of taking admission. In the induction programme Principal address the importance of code of conduct.

Decision – IQAC decided to abide the code of conduct for the students as well as for the staff. It was decided that all the students should were I-card while in the college. It was also decided that all the faculties will continue to ware I-card as they are doing earlier so that they will motivate the students to do so. Anti-ragging, Vishakha committes to work properly to follow the guidelines.

12. Discussion on any other topics with permission of chair

It was decided that the preparation of the NSS special winter camp to be taken in the same adopted village i.e 'pimpari'. All the faculty members will contribute for the same.

Dr. Parmeshwar Gadker proposed the Vote of Thanks. He mentioned that as a NSS coordinator he expects full cooperation and support from all the faculty members for the special winter camp. Faculties were also agreed to stay rotation wise in the NSS camp.



Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

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Principal
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Action Taken Report Of the meetings held on 15/12/ 2020

1. To Read & confirm the minutes of previous meeting

Read and confirmed the minutes

2. Preparation National Service Scheme Special Winter camp.

Decision – IQAC decided to continue Village 'Pimpari' as adopted village for the next 3 years and to contribute for overall development of the village.

3. Regarding cross cutting issue

Decision – Mr. Prakash Chikte will shoulder the responsibility to make the report on various cross cutting issues that institution try to address. IQAC has decided to address the cross cutting issues with social welfare parameters.

4. Regarding policies & procedure of maintenance of academic & physical facilities

Decision – The decision was taken to give responsibility to a specific person to take care of the physical facilities and maintenance of the same after the discussion with the management. Memorandum of Understanding to be signed with the various external agencies related to maintenance like electricity, computer lab, sanitation and proper water purification etc.

5. Regarding Code of Conduct

Decision – IQAC decided to abide the code of conduct for the students as well as for the staff.

Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

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Amruteshwar Arts, Commerce
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Principal & Chairperson of IQAC
(Dr. Sanjeev Sampat Late)

Principal
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