Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SAMAJ SHIKSHAN MANDAL VINZAR'S AMRUTESHWAR ARTS, COMMERCE AND SCIENCE COLLEGE, VINZAR**
Name of the head of the Institution	**Dr. Sanjeev S. Late**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02130232323**
Mobile no.	**9421057654**
Registered Email	**amruteshwar13@gmail.com**
Alternate Email	**aac.vinzar@yahoo.com**
Address	**At Post - Vinzar, Tal. - Velhe, Dist. - Pune. 412 213**
City/Town	**Velha, Dist. - Pune**
State/UT	**Maharashtra**

Pincode	412213

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. VIJAY BAPU KADAM
Phone no/Alternate Phone no.	02130232323
Mobile no.	9423203075
Registered Email	amruteshwar13@gmail.com
Alternate Email	iqac.amruteshwar.college@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.amruteshwar.com/pdf/AQAR-2017-18-in-sequence.pdf

4. Whether Academic Calendar prepared during the year	No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	64.25	2004	16-Feb-2004	16-Feb-2009
2	B	02.08	2016	17-Mar-2016	17-Feb-2021

6. Date of Establishment of IQAC	05-Jun-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	27-Dec-2018 1	20
Feedback from Students collected, analysed and used for improvements	27-Feb-2019 3	270
IQAC Meeting with Non-Teaching Staff about Review of last year Academic and Administration Fuctions	03-May-2019 1	14
IQAC Meeting with Staff - Purchase Lab Equipment and Stationary Review of Parent Meet & Alumni	30-Apr-2019 1	20
Meeting of IQAC about New Recruitment, Preparation new academic year	25-Mar-2019 1	13
IQAC Meeting with Staff - Planning Student -Parent Meet	31-Dec-2018 1	13
Meeting of IQAC for State Level Seminar frontier in basic and applied sciences	31-Oct-2018 1	20
Meeting of IQAC about preparation Examination Of Term end	25-Sep-2018 1	14
Meeting of IQAC for Academic Planning and Result Analysis	10-Jul-2018 1	13
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The following significant contributions made by Internal Quality Assurance Cell (IQAC) during the current year as follows: 1. Scrutiny and forwarding of applications for promotion under career advancement scheme of the faculty. 2. Conduction students Feedback and analyzing the report and providing suggestions to the principal. 3. IQAC motivated teachers, students and nonteaching staff to participate state, national and international level conference, seminar and workshops. 4. Under the guidance of the IQAC, the science departments has organized two day's state level conference on frontier in basic and applied sciences, successfully. 5. IQAC motivated teachers to apply for major and minor research projects of UGC / SPPU, Pune / others Finance Agenesis. 6. IQAC played a role to encourage the teachers for qualitative teaching and IQAC has given directions about evaluation and examination system.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct Academic Administration Audit, Fire Audit and Green Audit	**IQAC has carried out the academic administration audit, fire audit and green audit in college and report of the same is submitted to concerns persons.**
To make and issue the guide line to teachers for uses of ICT	**College teachers used projectors, educational CDs, DVDs, journals, internet sources in their teaching methodology.**
To conduct Short Term Courses	**IQAC suggested to start short term courses in each departments and same is started.**
To obtain feedback form students	**Feedback was collected form the students in the prescribed format. It was analysed and necessary action was taken in the interest of students.**
NSS, SDB, Sport and Cultural department activities	**NSS, SDB, Sport and cultural department were various activities carried out in this academic year.**

Schedule of examinations	Examinations were conducted according to the time table of the SPPU, Pune and college. Students were informed about it in advance. And internal examinations were conducted as per schedule.
Analysis of result	The results of the examinations of the previous academic year were analysed and necessary instructions were given to the teachers who needed improvement.
Decision of organised seminars	Department of science has organised two days state level seminar on frontier in basic and applied sciences.
All the teachers were noticed to prepare and write teaching plan	As per decision of IQAC, all the teachers have made their teaching plan and its follows by respective teachers
Preparation of Academic College Calendar	The academic calendar was prepared and submitted in to the principal, college development committee (CDC), and management.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Commimm	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	23-Dec-2019

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Amruteshwar Art's, Commerce and Science college is affiliated to Savitribai

Phule Pune University,Pune, it follows the university design curriculum. In the beginning of the academic year IQAC prepares academic calendar and efforts are taken to implement all planning's as per the academic calendar of the year. Our academic calendar contains the work schedule of the entire institution and the individual timetables of various departments. The said schedules are displayed on department and college notice boards. Once the work schedule is finalized the teachers prepares individual teaching plans and each faculty member maintains academic diary. Attendance of the students is prepared and irregular students are warned well in advanced. Heads of the departments monitor and ensure completion of the syllabus. If there is any change in syllabus institution deputes faculty members to attend the workshops based on syllabus framing organized by the concerned board of studies. Library resources are updated every year as per the requirement of the syllabus. Various departments organize excursions, industrial and field visits for better understanding of the curriculum. ICT aids are provided in some of the departments to make teaching and learning more effective. Remedial coaching and counseling is provided informally to slow learners. In order to evaluate the outcomes of the syllabus some internal evaluation methods such as tutorials,assignments,,tests, students seminars, projects ,paper presentations are regularly conducted for the students. First and second term results are also analyzed to check the effective delivery of the curriculum. Academic review and students' feedback on the curriculum and teachers evaluation are collected every year and analysis report is prepared to submit the IQAC for the implementation and improve in the teaching and learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computerized account writing	26/03/2019	132

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	E.V. S.	40
BCom	E.V. S.	66
BSc	E.V. S.	50

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from the students, parents, teachers and alumni. Then the feedback is analyzed by feedback analysis committee. It prepares the analysis report on the feedback. The collected feedback is classified according to questions. The student's feedback is related to applicability of syllabus, teacher's depth of knowledge, communications skill, and problem solving capacity and teaching skill. The onions of the students are also collected with relation to cleanliness, availability of classrooms, drinking water, toilet and labs. The parents feedback is also obtained .In this feedback the parents are asked about admission process, infrastructural facilities, educational resources, student's performance etc. We call the parents meeting with the purpose of reporting the new changes in the facilities. All parents are informed about overall performance of different activities and college campus. The feedback is collected in this meeting. We have alumni through which we call the alumni meet. All the ex-students which are present give feedback about college campus, teaching facilities, infrastructural facilities etc. is collected. Ex-students express their opinions about performance of the college. The opinions from all the stakeholders are written in the tabular form. The collected data is classified according to responses groups. We analyze the data as per asked questions. Our Principal calls the meeting of IQAC member. In the IQAC meeting we discuss about opinions given by students, parents and ex-students. The feedback received from students, parents and alumni are taken into account to determine the future development policy of the college. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and recommendations are integrated for upgrading, maintaining and utilizing physical academic and support facilities. Structured feedback is taken from students, parents, alumni and experts from academia. Feedback is taken from students in their classes and corrective measures are taken accordingly to improve the teaching learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FY	120	97	97
BA	SY	120	41	41
BA	TY	120	19	19
BCom	FY	120	132	132
BCom	SY	120	71	71
BCom	TY	120	59	59
BSc	FY	120	67	67
BSc	SY	120	54	54
BSc	TY	120	25	25

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	20	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	20	6	3	0	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Student mentoring system is available. Good students and teacher's relationship are important. For this purpose all the teachers tries to keep cordial and friendly relationship with the students. All the teachers follow following steps as mentor of the students. First step at the time of admission students and their parents can talk to respective teachers about their doubts related to career. Second step after taking admission in the college free and conducive environment is given to the student so that he can feel free to ask any doubts and quires. Third step students need and interests are assessed time to time and accordingly guidance is given. Forth step home assignments and projects are given to the students to increase their involvement in the learning process. Extra guidance is also provided by the teacher for the same. Fifth step is taking informal feedback from the student taking in to account following objectives 1. To increase the teacher's student contact hours. 2. To identify and address the problems faced by the slow learners. 3. To guide the students for the competitive examination through lectures, making available resources like good books on competitive examination etc. Result of the mentoring system can be viewed in terms of increased participation of the students in the curricular, co-curricular and extra-curricular activities by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

565	20	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	20	0	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UG	2nd SEMESTER	02/05/2019	28/06/2019
BCom	UG	YEARLY	30/03/2019	07/06/2019
BA	UG	YEARLY	22/04/2019	19/06/2019
BSc	UG	1st SEMESTER	22/11/2019	10/01/2019
BSc	UG	3rd SEMESTER	26/10/2019	24/12/2019
BSc	UG	4th SEMESTER	04/12/2019	28/06/2019
BSc	UG	YEARLY	05/04/2019	10/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college adopts continuous Internal Evaluation system. Examination department of our college looks in to the internal evaluation system. The guidelines relating to continuous internal evaluation system is circulated to all the teachers at the beginning of the year. Under CIE system there are various ways like written examination, quiz, presentation, projects, assignment, tutorials, oral examination etc. are adopted. All the students are made aware about the program through 1. The orientation program at the beginning of the college through induction program. 2. Teachers teaching plan includes evaluation procedure. 3. Academic calendar is prepared by considering CIE dates and methods. 4. All type of information is displayed on the notice board from time to time. Result analysis is done by every faculty relating to student performance. Identification of students who need extra care is done. The performance of the students is also communicated to the parents through student's parents meeting from time to time. Students are also guided accordingly for his further improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared for good planning implementation. Concerned committee firstly prepare row framework of planning by considering various aspects of teaching and time available. IQAC department and committee members prepare the academic plan as per the guidelines of the principal for the period of 15th June i.e. reopening of the college after vacation to 31st May. By considering overall academic plan for all the activities, individual faculty members also prepare their individual academic plan. All the faculties and departments tries to stick with the academic planning prepared by them. Flexibility is also available in implementation of the academic plan by considering the overall benefit and learning objectives though implementation of the program.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	General	152	108	71.05
UG	BCom	General	242	159	65.70
UG	BSc	General	135	107	79.26

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce Department	3	4.14
International	Botany	2	3.10
International	Chemistry	1	2.41
International	History	3	0
International	Political Science	2	5.18

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Paper in Conference Proceeding Physical Education	2
Paper in Conference Proceeding Chemistry	1
Paper in Conference Proceeding Botany	1
Book Chapter Botany	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	4	6	0
Presented papers	0	0	1	0
Resource persons	0	0	1	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Hands on Training to Science Teachers of Velhe Taluka	Amruteshwar Science Forum, Amruteshwar Arts, Commerce and Science College, Vinzar	4	20
Blood Group Detection Camp for Students	Amruteshwar Science Forum, Amruteshwar Arts, Commerce and Science College, Vinzar	4	75
Amruteshwar Talent Hunt-2019	Amruteshwar Science Forum, Amruteshwar Arts, Commerce and Science College, Vinzar	4	80
Public Talk on Antibiotics and Blood	Amruteshwar Science Forum, Amruteshwar Arts, Commerce and Science College, Vinzar	4	120

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Amruteshwar Arts, Commerce and Science College, Vinzar	Swachh Bharat	2	82
Aids Awareness	Amruteshwar Arts, Commerce and Science College, Vinzar	Aids Awareness	2	90

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing

Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eGranthalaya	Partially	3.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6402	1204538	45	19141	6447	1223679

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	13	1	9	0	4	3	1	10	1
Added	1	0	0	0	0	0	0	0	0
Total	14	1	9	0	4	3	1	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

3.73	3.73	1.05	1.05

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies are designed to maintain and utilization of physical, academic and support facilities by the Principal, Amruteshwar Arts, Commerce and Science College, Vinzar. 1. Purchase committee is formed to take decision on required items for college by inviting quotations from different agencies and finalize it to purchase on the basis of necessity. 2. Purchase committee also takes care of purchasing laboratory materials, library books and other academic materials and printing of materials as per requirements of various departments of the college. 3. Under the guidance of Principal, the committee is formed to take care of maintenance of computers, equipments and other infrastructural materials. 4. Time -table committee is formed to set the regular lectures by allocating classrooms. So the time-table committee takes care of efficient and effective use of available infrastructural facilities. 5. Under different schemes, guest lectures, workshops, seminars and exhibition are organized to develop knowledge of the students. For this purpose seminar hall is made available.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Development Cell	30	129682
Financial Support from Other Sources			
a) National	Maha DBT Scholarship	2	3000
b)International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day Celebration	21/06/2019	65	Amruteshwar Arts, Commerce Science College Vinzar

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2019	Career Counselling	20	15	1	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B SC	Science Dept.	SP College,Pune	M Sc
2019	1	B SC	Science Dept.	AT college, Bhor	M Sc
2019	1	B SC	Science Dept.	SP College, Pune	M Sc
2019	1	B COM	Commerce Dept.	Karve Institute, Pune	MSW
2019	1	B COM	Commerce Dept.	Jadhawar College	M Com
2019	1	B COM	Commerce Dept.	SP College, Pune	M Com
2019	1	B A	History Department	AT College, Bhor	M A
2019	1	BA	History	Dept of History SPPU, Pune	M A

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
wrestling competition	Inter collegiate	170
Kabaddi competition Girls	Inter Class	40
Kabaddi Competition Boys	Inter Class	50
Volleyball Competition	Inter Class	30

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Maharashtra Kesari Gadi	National	1	0	SPRT1903861	Mr. Akshay Popat Chorge

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

General Secretary (GS) of the students, council is the member of governing body of the college. GS puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC. Problems faced by students are sometimes communicated to the college authority through GS of the students 'council. But this academic year Student Council elections was postponed by the University due to Assemble Elections of Maharashtra State.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Not Applicable

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of the institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level:-The Principal is secretary member of the governing

body and also the chairperson of the IQAC. Principal consult teacher's council to nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teacher's council. 2. Faculty level: Faculty members of institute plays key roles in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3. Student level: General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities. 4. Nonteaching staff level: Nonteaching staff members also plays key roles in the governing body and the IQAC. Suggestions of nonteaching staff are considered while framing policies or taking important decisions. 5Participative management - The institution promotes the culture of participative management at the strategic level, functional level and operational level. 6. Strategic level: The Principal, Governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc 7. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. 8. Operational level: The Principal interacts with government and external agencies. The faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students Admission of students commenced after declaration of results of examinations by different boards. The admission committee is formed by the college every academic year. The members of committee are in similar number from Arts, Commerce, Science This committee gives proper guidelines to new students who are entering newly in the college for First Year. The Second year and Third Year students are also compulsory meet the admission committee and take necessary guidance. The admission procedure is undertaken as per guidelines of Savitribai Phule Pune University
Industry Interaction / Collaboration	Industry Interaction / Collaboration Faculty members have collaborated with national and international eminent academicians and researchers and published research papers in the current year

Human Resource Management	Human Resource Management The College has established well defined administrative section and academic sections to look after the employees and students respectively. The college maintains all service records of the employees and keep up to date. The new faculty and nonteaching staff is recruited as per demand. The management of human recourse of the college is carried by the way of formation of committees. Along with the regular workload of teaching the faculty and nonteaching staff is engaged for the grievance redressal committee, women's harassment committee and committee to take care of weaker section of the society.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation After the NAAC Committee visit in Feb.2016 the college has encouraged the use of ICT based techniques of study by arts departments. The physical infrastructure has also available in the college. Renovation and upgradation of laboratories, subscribing journals for the central library, purchase of new computers, printers etc have been produced .
Research and Development	Encouraging faculty members to undertake major and minor research projects and disbursement of received research funds for purchase of items without delay. College has set up Research committee in the college through which guidance relating to research is given. More than 63 per cent of our faculty having obtained Ph.D degree
Examination and Evaluation	Students are continuously evaluated throughout the semester for each course of the program. Course teachers of each course follows the schedule defined in the academic calendar of the college for conducting these examinations and also keeps the proper records of the same time to time. The term end examination are conducted by the college at the end of academic semester and after collecting all the marks from teachers for continuous evaluation and mid and end semester examination the results are being declared as early as possible. College also offers the supplementary examination to the students who failed in the examinations

	immediately within the one month of declaration of result. This helps the needy students to clear the examination before the start of the new semester of the program
Teaching and Learning	Teaching and Learning: The institution has been following student centric Teaching and Learning methods. The faculty continuously improve the delivery system. The faculty identifies outcomes to be realized by the students after completing the course. The faculty carefully design the delivery content, student participation activities and the assignments to be completed by the students. A continuous evaluation of the progress made by the students has been adopted. The innovative practice aims at active learning process of the students by involving them to come preprepared with concepts to each and every class, participate in group learning inside the classroom facilitated actively by the faculty in a series of preplanned steps. The emphasis has shifted to the practice of outcome based education (OBE) by every faculty across the institution.
Curriculum Development	Curriculum Development: The curriculum is prescribed by the parent university Savitribai Phule Pune University, Pune. The curriculum undergoes a revision once in four years. The college encourages our faculty / department to contribute so the curriculum will enrich during the course of its revision. This is carried out by communicating the university during the process of preparing and finalising the revised / new curriculum. The college captures the data pertaining to curriculum / syllabus by obtaining a well-articulated feedback by the alumni once a year as well as the students during the final year of their course. The consolidated recommendations are forwarded to the university to be used in enlarging, enriching and updating the content to meet the current trends in the industry.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Examination The college is affiliated to the State Government University named Savitribai Phule Pune University.

	All the examinations are conducted according to directions of the University. Our college conducts Tern end examination in the Month of October/November. The examinations which are declared by the University are conducted as per timetable declared by University. The internal examinations are conducted continuously in the college. The results are declared as per norms of University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	0	0	0
2018	0	0	0	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<center>No Data Entered/Not Applicable !!!</center>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme - Prof. Tapare M. R.	1	01/08/2018	28/08/2018	29
Faculty Development Programme - Prof. Mokashi R. M.	1	11/03/2019	19/03/2019	07
Faculty Development Programme - Prof. Shendakar	1	20/05/2019	29/05/2019	10

S. L.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	19	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Not Applicable	Not Applicable	1. Group Insurance 2. Earn and Learn Scheme, 3. BPD Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly (with in 100 words each) College has accounts and finance section. This section controls the data related to all financial and money transactions of the college through carry out yearly budget allocation. Financial allocation for day to day activities and yearly requirement for running all academic and administrative departments is carried out thoroughly by this section. The College has to prepare yearly audited statements and Income expenditures statements for the year for which services of the government certified auditors are used. Before the audit process of government auditor, the internal audit is done. As a mandatory part the college also completes audits of its finances by the government appointed auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	By College Committee
Administrative	No		Yes	By College Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

For the information and awareness of the parent faculty members maintain attendance record of students. 2. Principal, teachers and parent meetings are arranged by the college. 3. Parents provide essential support and care to

ensure proper attendance of their ward. 4. With the purpose of avoiding dropout due to early marriages of girl students. The teachers communicate with the concerned parents.

6.5.3 – Development programmes for support staff (at least three)

1) Technical guidance session from expert persons for office bearers. 2) Quarters provided to peons 3) Health Check-up 4) Capacity Building

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Organised state level Conference by Dept of Commerce and Economics 2) Organised state level Conference by Dept of Science

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC for Academic Planning and Result Analysis	10/07/2018	10/07/2018	10/07/2018	13
2018	Meeting of IQAC about preparation Examination Of Term end	25/09/2018	25/09/2018	25/09/2018	15
2018	State level Conference on 'Recent Trends in Science	31/10/2018	31/10/2018	31/10/2018	14
2018	Planning Student -parent meet	31/12/2018	31/12/2018	31/12/2018	19
2019	New Recruitment, Preparation new academic year	25/03/2019	25/03/2019	25/03/2019	15
2019	Purchase Stationary Review of Parent Meet	30/04/2019	30/04/2019	30/04/2019	14
2019	Review of last year office works	03/05/2019	03/05/2019	03/05/2019	11

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Save energy awareness is taken among the students, they are noticed about the switch off lights and fans before leaving the classroom. Environmental awareness campaigns are taken through the volunteers of NSS. Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	Yes	2
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	02/10/2018	1	Gandhi Jayanti and swacch Bharat Abhiytan	Social Awareness for clean liness	101

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Participation of NSS Volunteers in Alandi to Pandharpur Palkhi Ralley for behavioral values and ethics along with Cleanliness Program .	05/07/2018	22/07/2018	20

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Plastic Free Campus 3. Less Paper work in Office and more digital approach 4.Use Renewable Energy 5.Water harvesting.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice : 1. To create (produce) organic fertilizer from biological wastes. 2. To keep campus clean and ecofriendly. 3. To save money spent on purchasing chemical fertilizers. 4. To provides earn and learn scheme facility to students. 5. To improve application skill of students by various programmers. 6. Holistic Health - Physical ,Mental and Spiritual 7. Environmental Conservation 8. An Inclusive Egalitarian Society characterized by the Highest Quality of life 9. Womens Empowerment 10. Value-Based Quality Education for All 11. Reaching the Lowest, the Least, the Last and the Lost

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness : Amruteshwar Arts, Commerce and Science College, Vinzar is serving in the hilly and rural area since last 24 years. The 90 students in this area are benefited by the educational facility of the college. The literacy and higher educational rate is increased in Velha taluka due to educational facilities of the college. College is established in 1997 up to this year. Achievement of the college is the ratio of the girl's students is increasing every year, this is helpful to satisfy the objective of women empowerment. Our some of the key features are : 1. Fee waiver scheme and financial support to students. 2. Meritorious students awarded by various scholarship schemes funded by institute in every academic year. 3. Exploration of Knowledge of students from hilly area 4. Creation of centre of academic excellence tin hilly area 5. Creative and innovative educational activities 6. Effective relationship among students and teachers 7. Providing quality education with a minimal fee structure 8. Promoting academic, physical, moral and cultural development of students 9. Preparing students for the different

sports and games 10. Social inclusiveness through NSS camp and activities 11. Encouragement of girl and boys to participate in NCC 12. Academic and professional development of teachers and staff.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS OF ACTIONS FOR NEXT ACADEMIC YEAR 1. To submit the QIP Proposal to Savitrivbai Phule Pune University (SPPU) to get financial assistance to organize conference, seminar and workshop. 2. To monitor teaching, learning and evaluation process. 3. To organize student induction programme for newly introduced CBCS for first and second year arts and commerce students. 4. To carry out Academic and Administrative Audit (AAA), Fire Audit and Green Audit. 5. To organize student development activities. 6. Remedial coaching scheme for fail student. 7. To identify the slow and advance learner and conduct activities to them. 8. To organize campus sports event. 9. To organize activity related to gender sensitization, human values, national youth day. 10. To organize Academic and industry workshop. 11. To organize IPR workshop. 12. To promote department to carry out outreach programme. 13. To organize ICT based workshop. 14. To start NPTEL local chapter. 15. To organize faculty development programme. 16. Conducting activities of NSS, SDB and others department activities. 17. To start process of 3rd cycle of NAAC. 18. To organize cultural events and promote students to take part in youth festival. 19. Promote faculty to submit research project to different agency. 20. Promote faculty to submit research project to different agency. 21. Promote students to participate in Avishkar region research competition. 22. To run the started certificate courses and value added courses. 23. To organised lecture series for science faculty student's by inviting IISER Faculty. 24. To submit AQAR of academic year 2019-2020. 25. To installed and run the office operating software (MIS). 26. To the proposal to SPPU, Pune for start post graduate courses. 27. To update college Website. 28. Update Bio metric Attendance system for faculty and others. 29. To organize the workshop for students on skill development programme. 30. Encouraging faculty members to complete their doctoral degree and to continue research activities through quality publications and research projects.